

Application for Subdivision

This application must be **typed or printed in black ink** and submitted with any required attachments and application fee of \$130 (Checks payable to the City of Palatka) to:

City of Palatka Planning & Zoning
201 N 2nd Street
Palatka, FL 32177

Application Number: PB - _____
 Date Received: _____
 Hearing date: _____

FOR INFORMATION REGARDING THIS FORM, CALL (386)329-0103

| TO BE COMPLETED BY APPLICANT | | | |
|---|---|--------------------------|---|
| 1. Property Address: | | 2. Current Property Use: | |
| 3. Parcel Number: | 4. Lot size/acreage: | 5. Proposed Use: | |
| 6. Current Zoning Designation: | 8. Required Attachments: <input type="checkbox"/> Letter of Authorization* <input type="checkbox"/> Legal Description <input type="checkbox"/> Copy of Recorded Deed <input type="checkbox"/> Fees <input type="checkbox"/> Preliminary/final plat <input type="checkbox"/> Project narrative** | | 9. Square footage of any proposed structures: |
| 10. Number & types of structures on property: | | | |
| 8. Owner Name: _____ | | | |
| Owner Address: _____ | | | |
| Phone Number: _____ | | | |
| 9. Agent Name: _____ | | | |
| Agent Address: _____ | | | |
| Phone Number: _____ | | | |

*Letter of Authorization for Agent is required if any person other than the property owner makes the application and acts on behalf of the owner.

**Project Narrative: Explain present and future use of the property detailing project.

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10. This application submitted by:

Signature of owner(s): _____

Print owner(s) names(s): _____

Signature of Agent(s): _____

Print Agent(s) names: _____

STATE OF _____

County of _____

Before me this day personally appeared _____ who executed the foregoing application and acknowledged to and before me that _____ executed this document for the purposes therein expressed.

WITNESS my hand and official seal, this _____ day of _____ A.D. _____.

Notary Public

My commission expires: _____ State of _____ at Large

FOR OFFICIAL USE ONLY

| | | | |
|-----------------------------------|--|---------------------------|---|
| 1. Date Submitted | 2. Received By: | 3. Current Zoning: | 5. Preliminary review by: |
| 7. Sign(s) Posted Date: By: | 8. Surrounding property owners notices sent: Date: By: | 9. Legal Ad Ran: Date: | 10. Attachments Reviewed: <input type="checkbox"/> Letter of Authorization** <input type="checkbox"/> Legal Description <input type="checkbox"/> Copy of Recorded Deed <input type="checkbox"/> Fees <input type="checkbox"/> Preliminary/Final Plat |
| City Commission Meeting Date: | | | |